

PERSONNEL & TRAINING

Chairman
D/ORD
AC/CTG/ORD
C/PATG/ORD
ACS/ORD
RD
Executive Secretary/CSP
Recording Secretary
MR/PATG/ORD
C/IERD/PATG/ORD
C/ISRD/PATG/ORD
CTG/ORD
C/SIGINT & SEC/CTG/ORD

1. [] Chief of Support Branch/MS/ORD made a report on personnel. The topics covered were ceiling, full-time equivalency, part-time employees, detailees, rotational assignments, resignations, retirements, headroom and new replacements.

2. Discussion was held on a suitable time to present ORD awards. Some of the members suggested that the presentation of the awards not be restricted to Christmas. A decision will be made on whether to make the awards after a CSP meeting, at the end of the fiscal year and mid-term, etc.

3. The procedure on the Comparative Evaluation sheets was explained to the Division Chiefs. The Panel agreed to go back to evaluating under Category I, II, III and IV rather than TOP, MIDDLE and BOTTOM. Managers were asked to destroy the Comparative Evaluation sheet used for counseling after one year and replace it with the new one.

4. Comparative Evaluations on GS-04's through GS-14's were completed. (See sheets attached.)

5. Summary of actions requested during the evaluations from each group and staff is listed on sheets attached.

6. Promotion actions approved:

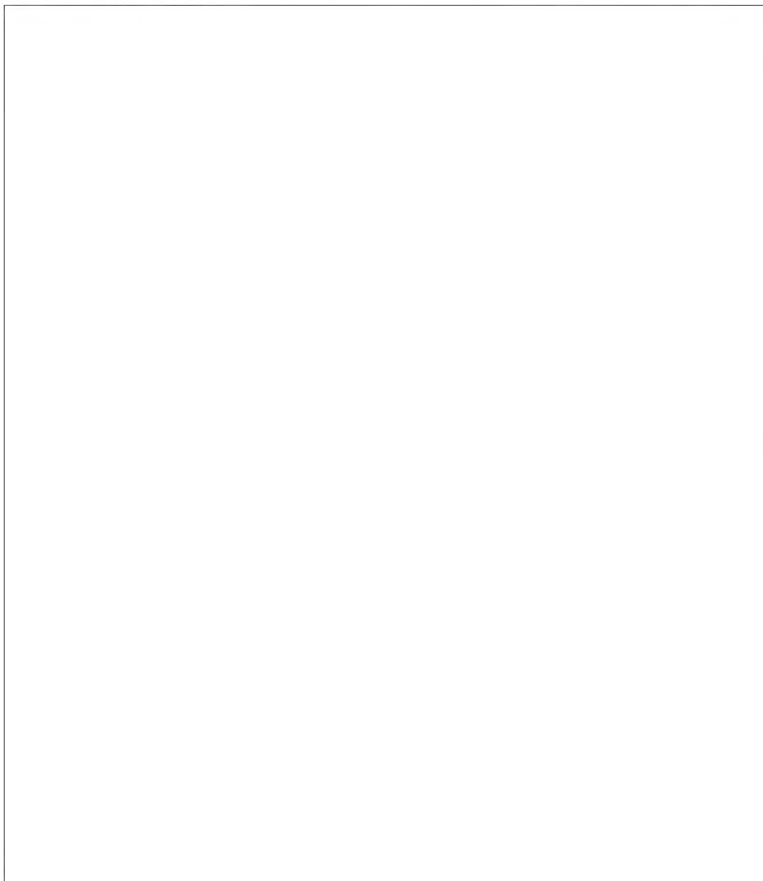
GS-05 to GS-06
GS-06 to GS-07
GS-06 to GS-07
GS-12 to GS-13
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APPROVED:



11/3/81
Date

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4 Nov 81
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6 Nov 81
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5 Nov 81
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